



Mains'l MN FMS 2023 Payroll Calendar

	Pay Periods	Timesheets and mileage reimbursements must be submitted and approved by	Pay Dates
1	12/18/22 to 12/31/22	01/02/23 5:00 PM	01/13/23
2	01/01/23 to 01/14/23	01/16/23 5:00 PM	01/27/23
3	01/15/23 to 01/28/23	01/30/23 5:00 PM	02/10/23
4	01/29/23 to 02/11/23	02/13/23 5:00 PM	02/24/23
5	02/12/23 to 02/25/23	02/27/23 5:00 PM	03/10/23
6	02/26/23 to 03/11/23	03/13/23 5:00 PM	03/24/23
7	03/12/23 to 03/25/23	03/27/23 5:00 PM	04/07/23
8	03/26/23 to 04/08/23	04/10/23 5:00 PM	04/21/23
9	04/09/23 to 04/22/23	04/24/23 5:00 PM	05/05/23
10	04/23/23 to 05/06/23	05/08/23 5:00 PM	05/19/23
11	05/07/23 to 05/20/23	05/22/23 5:00 PM	06/02/23
12	05/21/23 to 06/03/23	06/05/23 5:00 PM	06/16/23
13	06/04/23 to 06/17/23	06/19/23 5:00 PM	06/30/23
14	06/18/23 to 07/01/23	07/03/23 5:00 PM	07/14/23
15	07/02/23 to 07/15/23	07/17/23 5:00 PM	07/28/23
16	07/16/23 to 07/29/23	07/31/23 5:00 PM	08/11/23
17	07/30/23 to 08/12/23	08/14/23 5:00 PM	08/25/23
18	08/13/23 to 08/26/23	08/28/23 5:00 PM	09/08/23
19	08/27/23 to 09/09/23	09/11/23 5:00 PM	09/22/23
20	09/10/23 to 09/23/23	09/25/23 5:00 PM	10/06/23
21	09/24/23 to 10/07/23	10/09/23 5:00 PM	10/20/23
22	10/08/23 to 10/21/23	10/23/23 5:00 PM	11/03/23
23	10/22/23 to 11/04/23	11/06/23 5:00 PM	11/17/23
24	11/05/23 to 11/18/23	11/20/23 5:00 PM	12/01/23
25	11/19/23 to 12/02/23	12/04/23 5:00 PM	12/15/23
26	12/03/23 to 12/16/23	12/18/23 5:00 PM	12/29/23

2024 Payroll Calendar

1	12/17/23 to 12/30/23	01/01/24 5:00 PM	01/12/24
2	12/31/23 to 01/13/24	01/15/24 5:00 PM	01/26/24

To ensure employees are paid on the dates listed, timesheets and mileage reimbursements must be approved by the employer and submitted to Mains'l by 5pm on the due date. Late timesheets and reimbursements may not be paid until the following pay date. **As a best practice, you are strongly encouraged to enter your time in the Mains'l portal after each shift you work.**