



Mains'l MN

FMS

2025 Payroll Calendar

Pay Periods				Timesheets and mileage reimbursements must be approved by 5pm on these dates (even when the day is a holiday)		Pay Dates (Every Other Friday)
Pay Period Starts- Pay Period Ends						
1	12/15/24	to	12/28/24	12/30/24	5:00 PM	01/10/25
2	12/29/24	to	01/11/25	01/13/25	5:00 PM	1/24/25 **
3	01/12/25	to	01/25/25	01/27/25	5:00 PM	2/7/25 **
4	01/26/25	to	02/08/25	02/10/25	5:00 PM	02/21/25
5	02/09/25	to	02/22/25	02/24/25	5:00 PM	03/07/25
6	02/23/25	to	03/08/25	03/10/25	5:00 PM	03/21/25
7	03/09/25	to	03/22/25	03/24/25	5:00 PM	04/04/25
8	03/23/25	to	04/05/25	04/07/25	5:00 PM	04/18/25
9	04/06/25	to	04/19/25	04/21/25	5:00 PM	05/02/25
10	04/20/25	to	05/03/25	05/05/25	5:00 PM	05/16/25
11	05/04/25	to	05/17/25	05/19/25	5:00 PM	05/30/25
12	05/18/25	to	05/31/25	06/02/25	5:00 PM	6/13/25 **
13	06/01/25	to	06/14/25	06/16/25	5:00 PM	06/27/25
14	06/15/25	to	06/28/25	06/30/25	5:00 PM	7/11/25 **
15	06/29/25	to	07/12/25	07/14/25	5:00 PM	7/25/25 **
16	07/13/25	to	07/26/25	07/28/25	5:00 PM	08/08/25
17	07/27/25	to	08/09/25	08/11/25	5:00 PM	08/22/25
18	08/10/25	to	08/23/25	08/25/25	5:00 PM	09/05/25
19	08/24/25	to	09/06/25	09/08/25	5:00 PM	9/19/25 **
20	09/07/25	to	09/20/25	09/22/25	5:00 PM	10/03/25
21	09/21/25	to	10/04/25	10/06/25	5:00 PM	10/17/25
22	10/05/25	to	10/18/25	10/20/25	5:00 PM	10/31/25
23	10/19/25	to	11/01/25	11/03/25	5:00 PM	11/14/25
24	11/02/25	to	11/15/25	11/17/25	5:00 PM	11/28/25 **
25	11/16/25	to	11/29/25	12/01/25	5:00 PM	12/12/25 **
26	11/30/25	to	12/13/25	12/15/25	5:00 PM	12/26/25

2026 Payroll Calendar

1	12/14/25	to	12/27/25	12/29/25	5:00 PM	01/09/26
2	12/28/25	to	01/10/26	01/12/26	5:00 PM	01/23/26**

To ensure employees are paid on the dates listed, timesheets and mileage reimbursements must be approved by the Managing Party and submitted to Mains'l by 5pm on the due date. Late timesheets and reimbursements may not be paid until the following pay date. As a reminder, you are required to enter your time as you work it; clock in at the start of your shift and clock out when your shift is finished

*** indicates a paid holiday within that pay period. All employees who work on this paid holiday are required to be paid time and a half*